



Donation Requests for Fundraisers

Thank you for thinking of the Washington Park Zoo in planning your fundraising event. Below are the guidelines for requesting a donation from the WPZ. Although we wish we could fulfill all of the request that we receive each year, we are only able accommodate a limited number of donations per year because, we are a Michigan City tax funded facility. Please note that all requirements must be met in order to qualify for donation.

Requirements:

- Your organization must be raising funds for educational or community support based program in Michigan City, Indiana.
- Your donation request must be submitted at least one month prior to the date of the fundraising event.
- Your non-profit organization must have 501(c)(3) tax exempt status.

Tell Us About Your Event:

Organization's name? _____

Organization's Mailing Address: _____

Organization's Phone Number: _____

Submitters Name: _____ Phone Number: _____

What is your role within your organization? _____

Email Address: _____

What is your organization's website? _____

Do you have a 501(c)(3) status? *Yes or No * Your id number may be required to complete the donation*

Organization Cause:

Event Date: _____ Event Location: _____

Tell us about the event type, invited guest and fundraising cause for the event:

About how many people will be attending? _____

**** Please return the form to the Zoo Director by fax or mail at least one month prior to the event
Washington Park Zoo, 115 Lakeshore Drive, Michigan City, Indiana 46360 Fax: 219 873-1539**